Rental Application

APARTMENT INFORMATION

Building Address: 701 Knickerbocker   2628 Arbor Drive   Apartment Number: _____
(circle one)

Lease Term: 6/1/25-5/30/26   7/1/25-6/29/26   8/1/25-7/30/26
(circle one- according to unit availability)

Utilities Tenant is responsible to pay directly to service provider: heat, electric, internet, cable

Utilities Tenant is responsible to pay to Landlord: water and sewer- $20/month/person

Interested in parking: Yes / No
(Indicating yes neither obligates you nor guarantees a parking stall. Tenant must request and sign a separate parking lease to secure a stall.)

APPLICANT INFORMATION

First Name _____ Middle _____ Last Name_____

Cell Phone   (   ) _____   Date of Birth   _____/_____/_____

Email Address _____

Current Address _____
                   (street)   (city)   (state)   (zip)

Current Landlord_____ Landlord Phone _____

Monthly Rent _____   Lease Dates: From _____   To _____

RENTAL HISTORY

Previous Address_____

Lease Dates: From _____ To _____   Monthly Rent $_____

Previous Landlord_____   Phone_____

EMPLOYMENT INFORMATION:

Company _____   Telephone: _____

Address:_____ Position: _____
          (street)   (city)   (state)   (zip)

Supervisor's Name_____ Hire Date_____ Monthly Income_____

GUARANTOR INFORMATION (Required if monthly wages are less than 3x monthly rent)

Name_____ Relationship to Applicant: _____

Address_____
                  (Street)   (City)   (State)   (Zip)

Telephone _____   Employer_____
(circle one- cell/home/work)

Email address _____

YOUR NAME   SHARE OF MONTHLY RENT   ROOMMATE NAME   SHARE OF MONTHLY RENT
_____/$_____   _____/$_____

APPLICANT DESIGNATED TO BE APARTMENT REPRESENTATIVE: _____/$_____

_____

It is agreed and understood that by submitting this application, I understand and agree with the following terms:

1. All applications for an apartment must be submitted together with payment totaling the equivalent of one month's rent for the security deposit.
2. Double occupancy fee is $150/month.
3. This application is not a rental agreement, contract or lease. It is subject to approval of owner or managing agent.
4. Apartments are rented on a first come, first serve basis.
5. If applicant withdraws applications prior to lease signing or application is denied, a $100 application fee per applicant will be deducted from the deposit before it is returned.
6. If application is approved and a lease is signed, and applicant later decides not to execute the lease, Landlord will attempt to mitigate applicant's damages. Only after the apartment is re-rented will Landlord refund any monies paid, minus costs, including future lost rent. Applicant is responsible for all rental payments due under the terms of the contract until the apartment is re-rented.
7. Landlord retains the option to reject applications in the event of any of the following:
   a. Applicant supplied information cannot be verified and/or signed lease guarantee and payment plan are not returned to Landlord's office within 5 business days from Landlord's first contact attempt. (Security deposit would be refunded within 10 business days from rejection notification minus $100 fee per applicant)
   b. All applicants have not signed all necessary lease documents within 3 business days of applicant's notification from Landlord of application approval. (Security deposit would be refunded within 10 business days minus $100 fee per applicant)
8. The following fees will be charged for any modifications of lease documents:
   a. Between applying and signing lease: $50/occurrence.
   b. Post lease signing:
      i. Rewrite Lease and Attachments $300
         1. Landlord may be unable to accommodate requests received 45 days or less prior to commencement of lease. If request is able to be accommodated, this fee increases to $600.
      ii. Rewrite Apartment Payment Plans due to roommate rent breakdown change- $25/per plan
9. If application is approved and a lease is signed, Tenant may request, not less than seven days after the start of the tenancy, to be provided with a list of physical damages or defects, if any, that were charged against the previous tenant's security deposit.
10. Designated apartment representative will have the entire security deposit placed in their account and it will be written into the lease to have it returned to them at their guarantor's address. Any repair or non-rent related bills throughout the lease term will be placed in their account.
11. This application gives authorization for investigation of information listed herein.

_____   _____
Applicant Signature   Date